

GENERAL INFORMATION, BASIC PRINCIPLES AND RULES

MCBÜYÖS is an examination taken by foreign or overseas students who wish to study at Manisa Celal Bayar University. The results obtained from this exam can be used for applying for Manisa Celal Bayar University foreign or overseas students' quotas. This examination is conducted by Manisa Celal Bayar University.

This guide covers the rules to be followed by those wishing to apply for the University Entrance Examination for International Students (MCBÜYÖS 2018) to study at Manisa Celal Bayar University in the 2018–2019 academic year.

MCBÜYÖS 2018 results are valid for two years.

MCBÜYÖS 2018 applications will be made completely online, and candidates will be able to apply in Turkish and English between the dates of January 23rd and April 16th 2018.

All correspondence (e-mail, post, fax, etc.), between the candidates and the Manisa Celal Bayar University will be done either in Turkish or English. Manisa Celal Bayar University is not responsible for any delays in postal services or loss of communication materials.

The results of MCBÜYÖS are applicable only for students who wish to be enrolled in an undergraduate (Bachelor) program at MCBÜ. MCBÜYÖS results cannot be used for transfers, associate and/or graduate programs.

Manisa Celal Bayar University does not take responsibility for or act as an intermediary in applicants' passport formalities or the acquisition of required official permissions for leaving their countries in order to take the examination.

Exam fees cannot be transferred to the following years. Although having paid the application fee, candidates who waive from their applications; whose applications are deemed invalid; who did not or could not take the examination for any reason whatever; who are not permitted into the exam center or who are dismissed from the exam center; who fail in the examination or whose examinations are declared invalid are not refunded. Applications of those who have not paid the examination fee will not be accepted.

Upon the publication of this Guide, MCBU reserves the right to make any such changes in the regulations of the examination that may be deemed necessary, following the rulings of executive, legislative, and/or judicial bodies, and/or of the Higher Education Council (YÖK), the Evaluation Committee, the MCBU Executive Board or the MCBU Senate. Any such changes will be put into effect by MCBU. Furthermore, any contingency not specifically covered in this Guide will likewise be dealt with by MCBU.

MCBUYOS Guide will be neither published in paper form nor distributed.

APPLICATION DATES

Application Dates: 23rd January – 16th April 2018

Exam Date: Sunday, 06 May 2018

Exam Time: 10:00 am (Local Time in Turkey)

APPLICATION REQUIREMENTS

Who can apply?

On condition of being a final year high school student or being a high school graduate;

- a) Foreign nationals,
- b) Turkish citizens by birth but who ceased to be a citizen of Turkey with the permission of the Ministry of Internal Affairs; and the under aged children of such people who are registered in their parent's document of alienage and can certify that they have the "Certificate Regarding the Exercise of Rights Given by Law" which is obtained in accordance with the Turkish Nationality Law, (*The 7th article of the Turkish Nationality Law numbered 5901 prescribes that "(1) an infant born from the marriage of a mother or a father having Turkish citizenship inside or outside Turkey is a Turkish citizen"; applicants who would like to apply for the quotas of foreign admission should further review the Turkish Nationality Law.*)
- c) Former foreign nationals who acquired Turkish citizenship afterwards; and dual citizens who comply with these criteria,
- d) (1) - Those who are Turkish nationals who have been continuing their secondary education in a foreign country before 01.02.2013 and have completed the last three years of their secondary education (high school) in a foreign country other than the Turkish Republic of Northern Cyprus (TRNC) (including the ones who have completed their secondary education (high school) in Turkish schools opened by the permission of the Ministry of National Education which are located in foreign countries other than the TRNC), (2) - Turkish nationals who have started their secondary education in a foreign country after 01.02.2013 and have completed their entire secondary education (high school) in a foreign country other than Turkish Republic of Northern Cyprus (TRNC), (including the ones who have completed their secondary education (high school) in Turkish schools opened by the permission of Ministry of National Education which are located in foreign countries other than the TRNC),
- e) TRNC nationals who reside in TRNC and have completed their secondary education in TRNC and have the GCE AL exam scores; and those who are TRNC nationals registered and educated in colleges and high schools in other countries between the years of 2005 - 2010 and who have or will have GCE AL exam scores.

Who cannot apply?

- a) Those who are Turkish Citizens and have completed their entire secondary education in Turkey or the T.R.N.C. (Turkish Republic of Northern Cyprus),
- b) Who are T.R.N.C. Citizens (except for those who have completed their entire secondary education in the T.R.N.C. high schools and have the GCEAL test score and those who have registered in a college or high school in other countries between 2005 - 2010 and received education in these schools and have or will have the GCEAL test score),
- c) Those who have dual nationalities while the first nationality is Turkish by birth as defined in the sub clause (b), Paragraph 5, Clause 5 (except those who have completed their entire secondary education in a foreign country other than the T.R.N.C. / those who have completed their entire secondary education in a Turkish school in a foreign country other than the T.R.N.C.),
- d) Those who have dual nationalities and either of them is the T.R.N.C. (except those who have completed their entire secondary education in T.R.N.C. high schools and have the GCEAL test score and those who have registered in a college or high school in other countries between 2005 – 2010 and received education in these schools and have or will have the GCEAL test score),
- e) Those who are Turkish citizens and have studied in schools within the body of embassies in Turkey or are Turkish citizens or have dual nationalities while the first nationality is Turkish by birth as defined in the sub clause (b), Paragraph 5, Clause 5 and have studied in one of the foreign high schools located in Turkey.

**Note: Candidates will take the exam based on the stated information. University Administrative Committee decisions will be taken as a basis on student placements.*

EXAM CENTERS

Turkey (Manisa and İstanbul)

Germany (Cologne, Berlin)

Azerbaijan (Baku)

Algeria (Algiers)

Somali (Mogadischu)

APPLICATION PROCEDURE

Applicants living inside or outside Turkey should apply to the Internet address of MCBÜYÖS (<http://en.yos.cbu.edu.tr/>). Applications are accepted only within the application period. **Click here for the application guide.**

Candidates will be given 10 digit candidate number starting with 2018 after they have pre-registered by carefully completing the Candidate Application Form during the application phase.

Applications of the candidates who complete the online application and payment of the examination fee, will be approved after being checked. Approved application information will be sent to the e-mail addresses to which candidates are registered with the system.

Applicants are fully responsible for any negative results that occur due to the errors made while filling in the Application Form. Identity fields of the Application Form should be filled in with the information on the applicant's passports without any abbreviations.

Applicants should also upload their passport style photograph electronically. Since this photograph will be used on the Exam Entrance Card, on the Examination Result Card, as well as for registration and on the Student Identity Card, it must be taken within last three months by the application date, and must be easily recognizable.

Those applicants who have filled in the Application Form and completed the application procedures must not forget username and password. As Username and password is necessary for all stages of the examination and for all future transactions with MCBU, applicants should record them in a safe and easily accessible place.

EXAM FEES

Paying the Examination Fee

The applicants who would like to apply for MCBÜYÖS must pay the examination fee within the application period providing the following information. Candidates' application will be approved after the exam fee has been paid.

a) Amount For Turkey, Germany, Azerbaijan:

200 TL (Turkish Liras) or,
50 USD (American Dollars) or,
50 Euros

b) Amount For Algeria, Somali:

10 USD (American Dollars)

c) Bank Name:

Ziraat Bank, Manisa Branch, Manisa /Turkey

d) IBAN No:

TL: TR 86 0001 0001 8839 4772 6550 36

EURO: TR 03 0001 0001 8839 4772 6550 75

USD: TR 30 0001 0001 8839 4772 6550 74

e) SWIFT Code: TCZBTR2A

f) Account Name (Beneficiary): MCBÜYÖS

g) Description: Candidate Number – Beneficiary

Example: 2018..... – MCBUYOS

Note: Do not forget to provide the bank with this information when making the payment!! Applicants who do not write the necessary information in the explanation section when paying will not be approved.

Applicants in Turkey can deposit the required fee in any branch of the bank.

Applicants outside Turkey can deposit the required fee from a correspondent bank or any other internationally active bank.

Applicants, inside or outside Turkey, should be careful about the following points:

- a) Applicants are considered to have paid the examination fee only after the funds have been transferred and accredited to MCBU's account. Personal checks, money orders, travelers' checks, postal orders, bank notes or any other form of money transfer are not acceptable; bank checks, postal orders or money enclosed in an envelope should not be sent by post.
- b) The processing fee that will be charged by the bank for the service of depositing the examination fee is not included in the examination fee.
- c) The application will be invalid unless the examination fee has been paid.
- d) Applicants should check the information on the confirmation slip to make sure it is accurate before leaving the bank. Any mistakes should be corrected immediately.

INVITATION TO THE EXAM

Applicants' applications are evaluated by MCBU. In addition to checking whether the information provided by the applicant is complete or not, whether the application fee has been transferred to the relevant bank account is also determined during the evaluation process. The applicants who have been granted the right to take the examination following the evaluation process must print the Exam Admission Card bearing the applicant number on it at Applicant Account and bring it with themselves on the day of examination. The building and the hall where the applicant is going to take the examination are to be stated in the Examination Admission Document.

Candidates who do not have an Exam Entry Certificate will not be exempted.

The date on which the examination entrance document can be obtained will be announced.

INFORMATION ON MCBÜYÖS 2018 EXAM

MCBÜYÖS 2018 will be held on 06 May 2018 at 7 centers in Turkey and in defined centers abroad. The Exam time will be set according to the local time in Turkey. The MCBÜYÖS Coordinating Office will publish details about the country, city and the contact details of the exam center where the candidate will take the examination via en.yos.cbu.edu.tr.

Applicants should bring their passports, Exam Entrance Cards for the exam to the examination hall.

Applicants must bring soft lead pencils, an eraser, and optionally a pencil sharpener with them. It is strictly forbidden for candidates to enter the exam with mobile phones and calculators.

It is imperative that the candidates arrive to the exam center at least one hour prior to the start of the examination, as this is very important for being allowed to the building on a timely manner.

Candidates cannot enter the MCBÜYÖS 2018 examination in a center different from the one defined in the "Exam Entrance Document".

In the MCBÜYÖS 2018 Exam, a face to face test will be applied available either in Turkish and English.

This test consists of Basic Learning Skills, Mathematics and Geometry questions. This test does not consist of questions from the fields of Turkish, Physics, Chemistry, Biology, or Geography.

A total of 80 questions will be asked in the exam. 40 of these will consist of questions on Basic Reasoning and 35 on Mathematics and 5 on Geometry. Candidates will be given a total of 120 minutes (2 hours). The exam will be held on a face to face basis, and answer sheet will be given to the candidates during the examination. Candidates will mark the answers on the answer sheets.

MCBÜYÖS 2018 is a multiple choice exam. There are 5 different answer choices for each question and only one choice is the correct answer to a question. Candidates are required to find the correct answer and mark the correct answer choice from the options A, B, C, D or E.

Talking, cheating and assisting others to cheat during the exam are against the examination rules. Papers of candidates who are identified as acting against these rules will be disqualified. Answers of candidates whose papers are disqualified by reason of the fact that the candidate has violated the rules of the exam or failed to present the required documents at the end of the exam will not be evaluated, and an Exam Result Document will not be issued for these candidates.

Getting 40 points or more from MCBÜYÖS 2018, does not guarantee that candidates will be placed in any department.

ANNOUNCEMENT OF THE EXAM RESULTS

The results of the MCBÜYÖS Examination will only be announced in the MCBÜYÖS Coordinating Office's website: en.yos.cbu.edu.tr

Applicants will be able to find out their examination results by using their username and password.

Examination Result Cards will be issued for applicants who have taken the CBUYOS provided that their exam is valid. Candidates can receive this document from Applicant Account.

LEGAL ISSUES

The candidates are responsible for the accuracy of the information they provide during the online registration and accuracy of the documents they send for the application to the MCBÜYÖS 2018 exam. False declarations, false pretenses, actions against the exam rules and such behavior result in the disqualification of the exam result and legal, and administrative action will be initiated.

Manisa Celal Bayar University

International Relations Office

MCBÜYÖS

Şehit Prof. İlhan Varank Yerleşkesi Yunusemre – Manisa

Tel: +90 (236) 201 11 20-24

E-Mail: yos@cbu.edu.tr